



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## PATIENT AIDE I

Job Number: 20001001

Job Code: 43010V151223

Job Group: 4300 - NURSING

Job Established: 05/16/1990

Job Revised: 12/23/2015

Grade: 07 Salary (MIN - MID):

\$9,277-\$12,289 - Hourly

\$1,507.52-\$1,996.98 - 37.5 Hr. Monthly Salary

\$1,608.02-\$2,130.10 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 9 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Learns to perform sub-professional, non-technical tasks in the care of patients in a state hospital, institution or facility; and performs other duties as required.

### MINIMUM REQUIREMENTS:

#### **EDUCATION:**

High school graduate.

#### **EXPERIENCE:**

NONE

#### **Substitute EDUCATION for EXPERIENCE:**

NONE

#### **Substitute EXPERIENCE for EDUCATION:**

NONE

#### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

NONE

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Learns to assist clients in personal hygiene such as bathing, toileting, shampooing, toothbrushing, dressing and eating. Learns to assist in serving meals; preparation time, and clean-up associated with meals and snacks. Learns to assist individuals who have toileting accidents. Learns to perform housekeeping duties such as dusting, vacuuming, and cleaning of areas where individuals live. Learns proper way to change bed linens and to bundle and label linen for cleaning. Assists clients in moving within the facility. Follows instructions. Learns sections of client's charts necessary to perform aide functions. Learns to check and record vital signs, height and weight, intake and output. Learns to collect and label laboratory specimens. Prepares and gives enemas and incontinent care. Learns to observe for unusual client behavior. Learns proper method of recording achievements of clients under their personalized goals. Learns to apply therapeutic communication techniques, and emergency procedures for safe de-escalation and physical behavior control of individuals. Adheres to policy and procedures.

**UNIQUE PHYSICAL REQUIREMENTS:**

Typically works in a residential setting where duties require exertion of physical effort (lifting, exercising, emergency physical intervention, etc.) based on resident's ability and unpredictable behaviors. May perform other physical efforts in assisting residents in treatment and recreational projects.

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Frequent exposures to blood and body fluids inherent in an institutional setting.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*